



Certified Professional Guardianship Board

Monday, June 14, 2021

Zoom Meeting

9:00 am – 1:00 pm

Meeting Minutes

Members Present

Judge Rachelle Anderson
Judge Robert Lewis
Judge Diana Kiesel
Ms. Rita Forster
Ms. Amanda Froh
Ms. Susan Starrfield
Ms. Rosslyn Bethmann
Ms. Lisa Malpass
Mr. Dan Smerken
Dr. K. Penney Sanders

Members Absent

Judge Grant Blinn
Dr. Rachel Wrenn
Ms. Amanda Witthauer

Staff

Ms. Stacey Johnson
Ms. Thai Kien
Ms. Kay King
Ms. Rhonda Scott
Mr. Christopher Fournier
Ms. Eileen Schock
Ms. Kathy Bowman
Ms. Heather Lucas
Ms. Brandy Walker
Mr. Mitchell Aoki

Guests – see list on last page

1. Meeting Called to Order

Judge Anderson called the June 14, 2021 Certified Professional Guardianship Board (Board) meeting to order at 9:03 am. Judge Anderson thanked Judge Blinn for chairing the meeting in May.

2. Welcome, Roll Call and Approval of Minutes

Judge Anderson welcomed all those present, including new staff extern, Mitchell Aoki. Hearing no suggested changes or corrections, a motion was made, and seconded, to approve the minutes of the Board meeting held on May 10, 2021, as written. The motion passed.

Motion: A motion was made and seconded to approve the May 10, 2021 Certified Professional Guardianship Board meeting minutes as written. The motion passed. Ms. Starrfield and Judge Anderson abstained.

3. Chair's Report

Regarding upcoming Board transitions, Ms. Johnson reported that the WSBA has posted the position to have their seat filled. The position for the advocate seat has been posted as well, along with the upcoming judicial officer vacancy. Links to the announcements are available. Judge Kiesel has been recommended to fill the Chair position and has accepted the nomination.

Judge Anderson said that a letter of recommendation for the Chair, along with the Board nomination letters, have been sent to the Supreme Court and have been reviewed. Individuals up for appointment, or re-appointment, should receive their letters of appointment soon.

Judge Anderson mentioned several topics that need to be considered by the Board after her term ends. A decision needs to be made whether or not to start meeting in person, especially for the long meetings that were usually held in the AOC office in SeaTac. She explained that there are some advantages in having the Zoom meetings, but also reminded everyone of the value of meeting in person which provides the opportunity for making connections and networking. Judge Anderson also stated that the Board may consider continuing discussions regarding adding a diversity representative position to the Board after her term ends.

Pattern forms for the new guardianship law are close to being completed. Once published, should anyone see any areas of concern, or have any questions or comments, Judge Anderson suggested it would be best to address them before January.

4. Public Comment

Mr. Neil, of Neil and Neil Law Firm, read a letter submitted by a CPG, Deborah Jameson, in response to proposed changes made to SOP 401.6. Mr. Smerken posted both the current language and proposed language change for 401.6 in the Zoom group chat box.

5. Grievance Report for May 2021

Mr. Fournier reported there have been forty-five (45) grievances reported so far in 2021. In May, the Board received ten new grievances and resolved five grievances. Those five (5) were dismissed by the SOP Committee for no actionable conduct. Forty-four (44) grievances remain open. Twenty-nine (29) of those involve eight (8) agencies/CPGs with two (2) or more grievances.

6. UW Statistics Discussion

The Board continued the discussion from the last meeting in regards to whether or not the staff should continue separately tracking grievances for CPGs who completed the University of Washington (UW) program vs. CPGs who did not. Mr. Fournier reported that minimal effort or time would be needed to keep track of the statistics, if the Board directed him to continue the reporting. Several Board member's commented and concurred that the data does not offer value at this time.

It was decided by the Board that the staff would no longer need to include this data in the monthly reports.

7. Regulations Committee Report on Regulations 400 – 401 and 403 – 409

Judge Kiesel thanked the Regulations Committee for all of their hard work. Since the last Board meeting, they have been working on regulations 402 – 409. Judge Kiesel stated that she anticipates this series generating a lot of public comment and that she welcomes them all. She further stated that regulation 403 deals with self-determination, and said that the Committee tried to mirror the language used in the UGA as much as possible, while at the same time giving guidance to the CPGs. Regulation 404 addresses in-person contacts and background checks, a hot topic for the Committee. Regulation 405 deals with decision making on behalf of the person. Regulation 406 addresses conflicts of interest, 407 concerns residential decisions, 408

addresses medical decisions, and 409 involves financial management. Judge Kiesel mentioned that the Committee spent a lot of time on the regulations and asked if the Board had any comments. There were none.

In response to public comment on regulation 401, Judge Kiesel requested to take the letter back to the Regulations Committee for further discussion on regulations 400 and 401.

Motion: A motion was made and seconded to post for public comment, regulations 402 – 409. The Regulations Committee abstained. All members voting approved. The motion passed.

8. Executive Session (Closed to Public)

9. Reconvene and Vote on Executive Session Discussion (Open to Public)

On behalf of the Applications Committee, Judge Lewis presented the following applications for certification. Members of the Application Committee abstained.

Motion: A motion was made and seconded to conditionally approve Kimberly Henderson's application for certification, upon completion of alternate training, with transferrable skills in Social Services. The motion passed unanimously.

Motion: A motion was made and seconded to approve Cheryl Wilcox's application for certification with transferrable skills in Social Services. The motion passed unanimously.

Motion: A motion was made to wave the late fee and allow Amy Miller's request to recertify for 2021, after paying the recertification fee. The motion passed.

Motion: A motion was made to deny the request of Jodie Wallace to pay the recertification fee and late fees and recertify for 2021. Ms. Malpass abstained. The motion passed.

Motion: A motion was made to deny the request of Michael Whipple to pay the recertification fee and late fees and recertify for 2021. Ms. Malpass and Dr. Sanders abstained. The motion passed.

Motion: A motion was made to wave the late fee and allow Stacy Wickle's request to recertify for 2021, after paying the recertification fee. The motion passed.

Motion: A motion was made to administratively decertify Amber Miller, for failure to pay the 2021 CPG recertification fee. Ms. Malpass abstained. The motion passed.

Motion: A motion was made to administratively decertify Barbara Hunter, for failure to pay the 2021 CPG recertification fee. The motion passed.

Motion: A motion was made to administratively decertify Owen Wales, for failure to pay the 2021 CPG recertification fee. The motion passed.

Motion: A motion was made to administratively decertify P. Ann Wagner, for failure to pay the 2021 CPG recertification fee. The motion passed.

Motion: A motion was made to administratively decertify Stephen Schain, for failure to pay the 2021 CPG recertification fee. The motion passed.

Motion: A motion was made to administratively decertify Tiffany Malean, for failure to pay the 2021 CPG recertification fee. The motion passed.

Motion: On behalf of the Standards of Practice Committee (SOPC), a motion was made to approve the ARD and letter of reprimand addressed to Stephen Trefts. Ms. Malpass and the SOPC abstained. The motion passed 3-1.

10. Wrap Up/Adjourn

The next CPG Board meeting will take place via Zoom Conference on Monday, August 9, 2021, at 8:00 a.m. As there was no other business to discuss, the June 14, 2021 meeting was adjourned at 12:18 p.m.

Motion Summary	Status
Motion: <i>A motion was made and seconded to approve the May 10, 2021 Certified Professional Guardianship Board meeting minutes as written. The motion passed. Ms. Starrfield and Judge Anderson abstained.</i>	Passed
Motion: <i>A motion was made and seconded to post for public comment, regulations 402 – 409. The Regulations Committee abstained. All members voting approved. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Kimberly Henderson’s application for certification, upon completion of alternate training, with transferrable skills in Social Services. The motion passed unanimously.</i>	Passed
Motion: <i>A motion was made and seconded to approve Cheryl Wilcox’s application for certification with transferrable skills in Social Services. The motion passed unanimously.</i>	Passed
Motion: <i>A motion was made to wave the late fee and allow Amy Miller’s request to recertify for 2021, after paying the recertification fee. The motion passed.</i>	Passed
Motion: <i>A motion was made to deny the request of Jodie Wallace to pay the recertification fee and late fees and recertify for 2021. Ms. Malpass abstained. The motion passed.</i>	Passed
Motion: <i>A motion was made to deny the request of Michael Whipple to pay the recertification fee and late fees and recertify for 2021. Ms. Malpass and Dr. Sanders abstained. The motion passed.</i>	Passed

Motion:	<i>A motion was made to wave the late fee and allow Stacy Wikle's request to recertify for 2021, after paying the recertification fee. The motion passed.</i>	Passed
Motion:	<i>A motion was made to administratively decertify Amber Miller, for failure to pay the 2021 CPG recertification fee. Ms. Malpass abstained. The motion passed.</i>	Passed
Motion:	<i>A motion was made to administratively decertify Barbara Hunter, for failure to pay the 2021 CPG recertification fee. The motion passed.</i>	Passed
Motion:	<i>A motion was made to administratively decertify Owen Wales, for failure to pay the 2021 CPG recertification fee. The motion passed.</i>	Passed
Motion:	<i>A motion was made to administratively decertify P. Ann Wagner, for failure to pay the 2021 CPG recertification fee. The motion passed.</i>	Passed
Motion:	<i>A motion was made to administratively decertify Stephen Schain, for failure to pay the 2021 CPG recertification fee. The motion passed.</i>	Passed
Motion:	<i>A motion was made to administratively decertify Tiffany Malean, for failure to pay the 2021 CPG recertification fee. The motion passed.</i>	Passed
Motion:	<i>On behalf of the Standards of Practice Committee, a motion was made to approve the ARD and letter of reprimand addressed to Stephen Trefts. Ms. Malpass and the SOPC abstained. The motion passed 3-1.</i>	Passed

Guests Present

Zoe
Chris Neil - Neil and Neil
Karen Klem Newland - Puget Sound
Jason Moos
Wendy Abercrombie
Brenda Morales
Michelle Ewert